



## **Are you looking for your next opportunity?**

Sompo has a unique opportunity for a **Claims Technician, Northern European Operations Hub, Continental Europe**.

The role will focus on the Northern European Claims teams, providing support to the claims staff and to perform other office tasks related to claims processing.

Location: This position will be based out of **Cologne, Germany**. We strive for collaboration which is why we offer a work environment where our employees thrive and develop long lasting careers.

## **Our business, your impact, our opportunity**

### **What you'll be doing:**

- Set up and enter new claims into claims management system.
- Manipulating electronic files from TPAs and/or Cover holders.
- Input and review notes/diaries in claims management system as instructed.
- Process payments and reserves.
- Review, prepare, create, and/or send letters, reports, and forms.
- Upload data into the GuideWire claims system.
- Helping to continually improve business processes and finding workflow efficiencies.
- Assign new claims to the appropriate claims' examiner based on pre-determined criteria.
- Monitor and report new claim inventory levels.
- Supporting claims administrative functions

### **What you'll bring:**

- Desirable prior experience working in an insurance/reinsurance company.
- Strong problem solving and decision-making abilities.
- Excellent written and oral communication skills.
- Exceptional interpersonal skills with the ability to work with a team-oriented approach.
- Ability to work effectively in a fast-paced environment.
- Proactive mindset
- Strong time management.
- Ability to organize efficiently.
- Competent computer skills – must include Microsoft Excel, Microsoft Word, and Microsoft Outlook as a minimum.
- Languages German and English, ideally also Dutch



## **Our Benefits**

We continuously evaluate and update our benefit programs to ensure that our plans meet the needs of our employees and their dependents. Below are a few highlights of our inclusive benefit programs:

- Expansive Health & Wellness Benefits
- Generous Retirement & Savings Plans
- Global Parental Leave & Adoption Assistance

## **In today's world, what do we stand for?**

We strive to create exceptional value for our clients and shareholders while maintaining Sampo as an attractive place to work. We foster an environment of ongoing, open dialogue between managers and their direct reports, and believe in an organizational environment where everyone belongs. We proudly are a multi-racial, multi-cultural, global enterprise. We reject all forms of racism, bigotry, prejudice and injustice and continue to invest in building out an inclusive and diverse work environment.

## **About Us**

**Expert Partners.**

**Clarity in complexity.**

**Unwavering commitment.**

We're Sampo, a global provider of property, casualty, and specialty insurance and reinsurance. Building on Sampo Holdings' 130 years of innovation, we're committed to applying all of our experience to simplify yours.

Our dedication to you shows up in the care we put in every detail, working to create a frictionless risk management journey for everyone we serve.

We lead with your priorities, meticulously crafting solutions, sharing insights, and understanding your needs.

Around the world, our 9,000+ employees use their expertise to learn, improve and find clear answers for your complex challenges.

Because when you choose Sampo, you choose the ease of expertise.

To learn more about visit our website at [www.sampo-intl.com](http://www.sampo-intl.com)

