



Are you looking for your next opportunity?

Sompo has a unique opportunity for an **Underwriting Assistant** in our Middle Market team in our Commercial UK Business

Our Middle Market Underwriting team offers diverse multi-line capabilities targeted at select industry verticals such as real estate, hospitality, financial institutions, professional services, technology, and life science. We work through a network of retail brokers who share our commitment to long-term partnerships built on a strong service proposition.

This position will be based out of our **Birmingham** office. We strive for collaboration which is why we offer a work environment where our employees thrive and develop long lasting careers.

Our business, your impact, our opportunity:

What you'll be doing:

- Assist in all general underwriting administration and processing functions to ensure efficient workflow within the team.
- Assist underwriters with checking of rating models and Conduct Risk Matrix.
- Prepare Policy Documents in conjunction with underwriters.
- Prepare Invoice Documents in conjunction with underwriters.
- Work with credit Control to identify and locate outstanding premiums.

What you'll bring:

- Ideally one year's relevant experience within Insurance Industry.
- Excellent written and oral communication skills.
- Exceptional interpersonal skills with the ability to work with a team-oriented approach.
- Ability to organize efficiently.
- Competent computer skills – must include Microsoft Excel, Microsoft Word, and Microsoft Outlook as a minimum.

Our Benefits

We continuously evaluate and update our benefit programs to ensure that our plans meet the needs of our employees and their dependents. Below are a few highlights of our inclusive benefit programs:

- Expansive Health & Wellness Benefits
- Generous Retirement & Savings Plans
- Global Parental Leave & Adoption Assistance

In today's world, what do we stand for?

We strive to create exceptional value for our clients and shareholders while maintaining Sompo as an attractive place to work. We foster an environment of ongoing, open dialogue between managers and their direct reports, and believe in an organizational environment where everyone belongs. We proudly are a multi-racial, multi-cultural, global enterprise. We reject all forms of racism, bigotry, prejudice and injustice and continue to invest in building out an inclusive and diverse work environment.



About Us

Expert Partners.

Clarity in complexity.

Unwavering commitment.

We're Sompo, a global provider of property, casualty, and specialty insurance and reinsurance. Building on Sompo Holdings' 130 years of innovation, we're committed to applying all of our experience to simplify yours.

Our dedication to you shows up in the care we put in every detail, working to create a frictionless risk management journey for everyone we serve.

We lead with your priorities, meticulously crafting solutions, sharing insights, and understanding your needs.

Around the world, our 9,000+ employees use their expertise to learn, improve and find clear answers for your complex challenges.

Because when you choose Sompo, you choose the ease of expertise.

To learn more about visit our website at www.sompo-intl.com